

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group #15 Meeting
at 5.00 pm on Thursday 16th March 2017
Venue: Parish Council Reading Room

Present: Councillors R Gustar, Parish Clerk, Anna Chambers; Maureen Chaffe and Judy Fryer

1. **Appoint Chairman for the meeting** - Judy Fryer was appointed
2. **Apologies for absence** - Apologies were received from Marshall Monks & Trevor Kensett
3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can only make proposals, not decisions on matters relating to the Neighbourhood Plan so the need to withdraw from meetings or refrain from voting does not arise. Any such proposals will be referred to the parish council for decision.

4. **Review of Employment & Enterprise**

The Employment & Enterprise policies were reviewed: -

Policy EE1	Supporting Existing Employment and Retail - agreed
Policy EE2	Retention of employment land - agreed
Policy EE3	Support for new commercial uses - <ul style="list-style-type: none">• Change of use to Class B8 will not generally be supported due to the heavy traffic that such uses can generate• The Parish Council's main objection to the Harwoods and Brinsbury planning applications was mostly due to there being no concrete evidence that they had met their proposals with regard to apprenticeships. The proposal by Harwoods will be supported provided their proposals for apprenticeships are met.
Policy EE4	Local shopping facilities - agreed
Policy EE5	Improving signage - agreed
Policy EE6	Sustainable Recreational and tourism activities - agreed
Policy EE7	Rural Buildings - agreed
Policy EE8	Communications infrastructure - agreed

5. **Review of Remaining Housing Sites**

Hatches House - could site be suitable for smaller first time buyer homes?

Residents objections were mainly that the parish did not need more large homes - MC to contact

Steele Close - already allocated in NP

Village Nursery - to be designated as employment site

Johnson's Farm - in the settlement zone and outside the built up area boundary so is to be dismissed.

Fly Farm - to be designated as employment site

Crossways - possible windfall site - RG to contact

Chilton - would be considered to be a windfall site

V202 - Most of the land is owned by Nyetimber Estates and is vineyard. A small piece on the western edge is not but this is not available for development

6. **To consider use of the remaining consultancy hours available with AiRS**

Still to done - AiRS to be asked to review their original Housing Needs Survey to comply with the AECOM Housing Needs Assessment for Neighbourhood Plan document provided by HDC.

Action - MM

6. Identify & agree next steps

- NP Steering Group to agree final amendments at next meeting. Plan then to go to Parish Council meeting in April for final approval.
- MC to complete site appraisals as per document sent by Norman Kwan. Once completed send to NK for his comments.
- Plan for Regulation 14 to run from 24th April for 6 weeks, taking us to 5th July.

Media Plan

- Have on-going display set up in Reading Room for residents to view whilst office open
 - Leaflet drop in Sussex Local
 - Article to be included in Parish Magazine & The Bulletin
 - Leaflet/newsletter to go out to pupils/parents at WC Primary School & Montessori Nursery
 - Leaflets to be available in Village Hall, Church, NISA Stores, Post Office Stores
 - Posters to be placed around the village
 - Information on website and Twitter
 - Survey to be on website with paper copies being available at other venues
- Website to be tidied up - MC/AC

8. Date of next meeting

Thursday 30th March 2017 at 5.00pm