

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group #18 Meeting
at 5.00 pm on Thursday 28th September 2017
Venue: Parish Council Reading Room

Present: Councillors M Monks, & S Davis, Parish Clerk, Anna Chambers; Maureen Chaffe, Judy Fryer,

1. **Appoint Chairman for the meeting** - Marshall Monks was appointed
2. **Apologies for absence** - apologies received from Councillor T Kensett
3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can only make proposals, not decisions on matters relating to the Neighbourhood Plan. Any such proposals will be referred to the parish council for decision.
4. **Issues Raised During Consultation**
 - **Wells Houses** - more evidence required - MC
 - **Hydro Carbons Policy** - to remain in the plan
 - **Significant Views** - photographs needed - RG/SD
 - **Character Assessments** - completed by pupils at West Chiltington Community School - MC to process
 - **Bio-diversity Corridor** - to be amended - RG/MC
 - **Conservation Area** - no response from Conservation Officer at HDC - MC to follow up
 - **Church Field/Church Meadow** - photographs of village events and narrative needed - JF
 - **Pond Wildlife** - evidence required - SD
 - **Monitoring on SEA** - monitoring report has been drafted for inclusion in future planning meeting to assess applications against criteria
 - **Housing Report** - further work required for WCPC to undertake survey - MC/MM
 - **School Parking** - as a roundup of previous discussions regarding the parking at West Chiltington Community School, it is not going to be a feature that is included in the plan due to any identified areas being too far from the school for them to be practical. Moving the school was considered but it was not felt that it would improve the parking. Parents say they would still 'drop and run'.
5. **Identify & agree next steps**
 - **Housing Needs Assessment** - MM & MC
6. **Date of next meeting**

Thursday 12th October 4.00pm
Thursday 26th October 5.00pm