

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group
Notes of #4 Meeting held
at 7.30 pm on Thursday 21 July 2016

Present: Councillors S Davis, T Kensett and M Monks; Anna Chambers, Judy Fryer, and Sam Shippen

1. **Appoint Chairman for the meeting** - Marshall Monks was appointed.
2. **Apologies for absence** - Clive Needham.
3. **Declaration of interest** - none made.
4. **Non-Development Actions**

If an item is completed, please send in to Parish Clerk

18. Issue 9 - Flooding. - no further discussion

ACTIONS:

SD had been through the N Plans from other places and could not find any surface water action plans.

MM - has reviewed register of Highways matters compiled for Open Spaces Committee;

28. Village Design Statement.

Where the Design Policy should sit in the document is to be re-visited at the next meeting.

Re-write Policy D1 to include West Chiltington Design Policy.

39. - Pulborough PC Comments - no further discussion

ACTIONS:

MM - to speak to Pulborough & Storrington PC's to progress.

48. Green space designations - no further discussion

JF has reviewed the document & circulated her notes.

SD met Jess Price from Sussex Wildlife Trust who may be able to offer assistance

ACTIONS:

In rewrite Pg. 30 incorporate additional sites as identified in JF notes.
Policy E1 rewrite to reflect JF Notes.

49. School Places - no further discussion

SS has contacted West Chiltington School to ascertain policy, this is a WSCC county wide policy which can be referred to. No further action needed.

52. Public Transport

Policy TI 3 Suggested rewording was APPROVED as below

Engage in discussion with local authorities and transport operations with the intention of trying to link up bus and train timetables to enhance access to services for local residents including commuters.

55 CIL - no further discussion

SS circulated current CIL List from 2015.

ACTION: AFTER N PLAN IS AGREED - update CIL list and keep reviewing to ensure inclusion of projects

59 Objectives 1 & 3 - no further discussion

ACTIONS:

MM - to review - Obj 1 to add words; Obj 3 to review wording.

60 Objective 4 - no further discussion

Include in VDS review (28 above)

64. Objective 10, 11 & 12

ACTIONS:

Objective 10

SD gave out maps from Sussex Biodiversity for consideration with possibility of being included in a future draft.

SD to review. Rewriting of page 18 and map

Page 30 - Policy E1

ACTION - possible use of consultant to word policies

Include in list for Planning Consultant to review into a policy E2? (new policy)

74. Link to 48/121 - SD dealing with this. - no further discussion

77. Land use/Non Statutory (Pg32 onwards) Extract the policies and put a note to Maggie Williams to seek advice re whether any can be pulled into statutory policies - no further discussion

78. Give to PT for amendment - no further discussion

91. SWOT

SD to update

ACTIONS - SD will email out for amendments

97 Historic England - no further discussion

ACTIONS: we need a local list. It was suggested that Bruce Fryer, Dan Weaver, Rosemary, Mike Hobbs, Reg Slater be approached to assist. JF to request.

Listed Buildings list was drawn up by NK.

100 - MM to ask F Davis, S Booth, I Walters to task. - no further discussion

121 - covered under 48/74 - no further discussion

123-129 covered in Heritage review. - no further discussion

136 - Updated and circulated

141 - include Thakeham policy - no further discussion

148 - agree to include AiRS comments - no further discussion

SS to pull all comments into a single document with an additional column and identify actions.

5. To consider draft recommendations on approach to handling development issues - proposal to start on development issues.

Steele Close has now been approved, can it still be included in the Neighbourhood Plan? Consultant to be asked.

Maggie Williams from HDC has advised that she is happy to support to ensure we assess the criteria correctly.

6. To consider position with schedule of services agreement for external Consultant - Sam confirmed that AiRS have 22 hours remaining in paid contract. AiRS have offered to facilitate a discussion on the development issues raised
ACTION

A meeting with AiRS to be considered - **MM** to contact Rowena from AiRS

7. SHEELA

Strategy and process to be worked through and to consider for re-draft. Planning Consultant required to look at it more objectively.

8. Identify & agree next steps - Development issue paperwork to be read before next meeting.

9. Date of next meeting - 23rd August 2016 at 7pm