

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group #19 Meeting
at 4.00 pm on Thursday 12th October 2017
Venue: Parish Council Reading Room

Present: S Davis, R Gustar, Parish Clerk, Anna Chambers; Maureen Chaffe, Process Matters

1. **Appoint Chairman for the meeting** - R Gustar was appointed
2. **Apologies for absence** - apologies received from Councillors M Monks
3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can only make proposals, not decisions on matters relating to the Neighbourhood Plan. Any such proposals will be referred to the parish council for decision.
4. **Issues Raised During Consultation**

All responses to Regulation 14 have been assessed and added to the document - responses will be available to view on the website.

- **Significant Views** - work completed
 - **School Traffic** - photos completed
 - **Church Field/Church Meadow** - photos received from JF
 - **Wells Houses** - further work has been completed
5. **Identify & agree next steps**
 - **Housing Needs Assessment** to be continued- MM & MC
 - **Hatches** - reports to be gone through to ensure information contained is correct.
 - **Narrow Lane Roads** - photos required
 - **Allotment Photos** - SD to complete
 - **Southlands Farm Pond Wildlife** - Sussex Wild Life Trust have offered information/ Sussex Ornithological Society representative will make a record of what is seen there.
 - **Woods by Little Haglands** - wildlife information records needed, background knowledge to be included.
 - **Open Green Spaces** - make owners aware that they have been designated.
 - **Bio-diversity Corridors** - description of each sector required - RG to commence
 6. **Date of next meeting**

Thursday 26th October 5.00pm