

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group #25 Meeting
at 3.30pm on Thursday 15th February 2018
Venue: Parish Council Reading Room

Present: M Monks, S Davis, J Fryer, R Gustar, Debbie Jarvie, Assistant Parish Clerk,
Maureen Chaffe, Process Matters,

1. **Appoint Chairman for the meeting** - M Monks was appointed
2. **Apologies for absence** - No absences
3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can only make proposals, not decisions on matters relating to the Neighbourhood Plan. Any such proposals will be referred to the parish council for decision.
4. **Horsham District Council response**
To obtain a response date from B Childs to M Monks letter - DJ

Housing Needs Survey

Survey to run until the end of March.

Paper copies available at Parish Office, Nisa and Post Office.

Identify and agree next steps

- **Reg 14 responses** - WCNP steering group discussed and confirmed responses from HDC to issues raised
 - **Consultation statement** - S Davis and F Davis to continue development of the statement.
 - **Rebuttal document** - M Monks to formulate and continue work on the document.
 - **Appendices for the Wells Houses** - M Chaffe to continue work on appendices.
 - **AECOM review** - M Chaffe to contact Ivan Tennant (Locality) to discuss.
5. **Date of next meeting**
Thursday 1st March 2018 3.30pm