

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group #21 Meeting
at 5.00 pm on Thursday 9th November 2017
Venue: Parish Council Reading Room

Present: R Gustar, M Monks, J Fryer; Parish Clerk, Anna Chambers; Maureen Chaffe, Process Matters

1. **Appoint Chairman for the meeting** - M Monks was appointed
2. **Apologies for absence** - apologies received for T Kensett & S Davis
3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can only make proposals, not decisions on matters relating to the Neighbourhood Plan. Any such proposals will be referred to the parish council for decision.
4. **Identify & agree next steps**
 - HDC Roundup of Responses - final comments now completed, to be sent to HDC along with response to letter
 - Roundup of Responses to be posted on website
 - Conservation Area response from HDC to be posted on website
 - Responses received from other consultees to be posted on website
 - Housing Need Survey - still in progress
 - Work on narrow lanes, wild life corridors & evidence of local green spaces has been submitted to MC, appendices will be updated as evidence in the plan

Further work/information required on -

- Coalescence - RG
- Shared infrastructure - RG
- Number of dwellings built in Thakeham, Pulborough, Storrington, Nutbourne since 2001 - MC
- Housing numbers allocated in their NPs - MM
- Housing Needs Survey - MM, MC

5. **Date of next meeting**

Thursday 30 November 2017, 5.00pm - TBC