

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group
Notes of #9 Meeting
at 5.00 pm on Wednesday 16th November 2016
Venue: Parish Council Reading Room

Present: Councillors S Davis, T Kensett and M Monks; Parish Clerk, Anna Chambers; Maureen Chaffe, Judy Fryer and 1 member of the public.

1. **Appoint Chairman for the meeting** - Sharon Davis was appointed
2. **Apologies for absence** - There were no apologies of absence
3. **Declarations of interest** - none made
4. **To consider arrangements for the Neighbourhood Plan Open Event**
 - MC has another banner that can be put up on the day
 - Harwoods were delighted to be asked to the event and have confirmed their attendance. They will be bringing their own display.
 - Nyetimber have also confirmed their attendance and will send 2 representatives. They will bring their own backdrop.
 - SD to request use of hall from 10.00am to allow time for set up and for MC to give a short briefing to Councillors at 10.45am.
 - There will be a board for each topic area with relevant information.
Topic areas to include -
 - Welcome and Setting the Scene
 - The Story so Far
 - Your Choice
 - What Next?
 - Getting Around
 - Heritage
 - Community Facilities
 - Business & Tourism
 - Biodiversity
 - Housing
 - Each table will have a crib sheet in order for the person manning the stall to have the relevant information.
 - AC to send plans of skate park and outdoor gym to MC, plans to be included in Community Facilities board.
 - MC & SD to liaise regarding a map to include the areas in which Wells Cottages are sited.
 - MC to speak to HDC regarding the number of houses that are being proposed for the Hatches Estate.
 - MM to send housing needs survey presentation to MC

Further Information

- It was proposed and agreed that MC create a new website specifically for the Neighbourhood Plan, along with a twitter account. There will be a link from WCPC website directly to the NP website.
- A list of tree preservation orders is now on the website
- A list of listed buildings now on the website
- Information completed after the event is to be returned to the Post Office Stores, Church Street; Nisa Store, Haglands Lane or the Parish Office.
- Residents will be encouraged to download the IRecord app to record sightings of flora and fauna within West Chiltonington.
- MC would like to meet with the school children to encourage them to use the IRecord app and to gain their views as to how they see the village in 20 years' time.

5. **To consider use of the remaining consultancy hours available with AiRS - time did not allow for discussion.**
6. **Identify & agree next steps - time did not allow for discussion.**
7. **Date of next meeting - Thursday 15th December 2016**