

WEST CHILTINGTON PARISH COUNCIL

Neighbourhood Plan Steering Group

Meeting #40

On Tuesday 28th January 2020 at 4.00pm

Venue: Parish Council Reading Room

1. **Appoint Chairman for the meeting** - Marshall Monks appointed Chairman
2. **Apologies for absence** - No apologies for absence were received
3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can make proposals, not decisions on matters relating to the Neighbourhood Plan. Any such proposals will be referred to the Parish Council for decision.

No declarations of interest noted

4. **Review of Amendments to Draft made by Maureen Chaffe 17th December 2019**
Associated documents: West Chiltington Draft NP v17
Health Check West Chiltington NP AS 091019

The amendments were discussed fully by the Steering Group.

5. **Decide next steps** - It was decided that the next steps should be:
 - To clarify the position of West Chiltington Parish in Horsham DC's Local Plan at the Cabinet Meeting to be held on Thursday 30th January 2020. **GW/SD**
 - To add an Agenda Item for the next full Parish Council Meeting of a fresh Call for Sites in the Parish. **EH**
 - Chairman to advise Maureen Chaffe of the possibility of a fresh Call for Sites and check on her availability to assist the Parish Council. **MM**
 - Prepare Call for Sites documentation and a first draft list of interested parties. **GW**
 - To add an Agenda Item for next week's Planning Committee Meeting to consider this first draft list. **EH**
 - To research who carried out Site Assessments in neighbouring parishes for their Neighbourhood Plans. **EH/SD/JF**
6. **Date of next meeting** - TBC