

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group
#33 Meeting
on Tuesday 15th August 2018 at 4pm
Venue: Parish Council Reading Room

Present: S Davis, J Fryer, M Monks, M Chaffe (Process Matters), Debbie Jarvie - Assistant Parish Clerk

1. **Appoint Chairman for the meeting** - M Monks was appointed

2. **Apologies for absence** - R Gustar

3. **Declarations of interest** - The Neighbourhood Plan Steering Group Committee can make proposals, not decisions on matters relating to the Neighbourhood Plan. Any such proposals will be referred to the Parish Council for decision. -

No declarations of interest noted.

4. **Review of Site Assessment Document**

Will be placed on sharepoint once completed for review.
Photos required of Streams, wetland and watercourses etc

5. **Review HDC response letter**

MMonks to respond

6. **Review up to date 'to do' list for next meeting**

MQ - Facilities/Constraints of settlement

All reports are progressing well, named individual areas within the Village and information required to complete.

MM - Steele Close

Further work on 'fair share' figures to be included in NP
Steele Close - WCPC recognise the need for this type of property and a site with affordable home site only is in development. Document to be forwarded for NP.

RG - Roads and transport

No report submitted at this stage

JF - Housing site review in West Chiltington

Review completed and to be forwarded on. Houses 2011/up to date

SD - Housing site review in surrounding Parish's - Thakeham, Pulborough and

Storrington.
Reported progression to date, final figures being collected and will be forwarded on.

7. Review Next Stage

MQ - To send out documents for proof reading by end of August
End of September - Master doc/SEA/basic condition statement/
consultation doc. Plus Appendices - Landscape Character
Assessment/biodiversity/transport & infrastructure/finger posts/
Wells Cottages/design guide/housing report

8. Dates of next meeting -

12th September 2018 - 4pm and 26th September 2018 - 5pm