

**WEST CHILTINGTON PARISH COUNCIL**  
**Neighbourhood Plan Steering Group**  
**Notes of #2 Meeting held**  
**at 7.00 pm on Tuesday 17 May 2016**

**Present:** Councillors S Davis, R Gustar and M Monks; Judy Fryer and Sam Shippen

**1. Appoint Chairman for the meeting** – Marshall Monks was appointed.

**2. Apologies for absence** – Councillor Trevor Kensett and Clive Needham.

**3. Declaration of interest** – none made.

**4. To consider status of action and AiRS responses on Council adopted non-development recommendations** – Marshall reported that the non-development issues had been reviewed by the Steering Group in January and subsequently approved by the Council with some actions referred to AiRS who had provided comments. The items with outstanding matters were considered:

18. Issue 9 – Flooding.

ACTIONS:

MM – to identify issues in register of Highways matters compiled for Open Spaces Committee;

SD – to review how other N Plans have dealt with the issue;

**NEEDS TO BE INCLUDED IN REWRITE.**

28. Village Design Statement.

ACTIONS:

MM – to circulate a copy to Steering Group (Copy is on WCPC Website <https://sites.create-cdn.net/sitefiles/16/0/6/160618/vds%202003.pdf>);

ALL – Go through VDS and identify important sections before next meeting for review at the meeting.

RG – to speak to Denis Wright about Parish online access for maps.

39. – Pulborough PC Comments

ACTIONS:

MM – to speak to Pulborough & Storrington PC's to progress.

48. Green space designations

ACTIONS:

JF – to look at HDC/HDPF Green Infrastructure Strategy and allocations.

49. School Places

ACTIONS:

SS – to contact West Chiltington School to ascertain policy.

51. *See 18 above*

52. Public Transport

Original plan was to try to influence bus companies so buses linked with trains in Pulborough

ACTIONS:

SS & JF – to look at re-wording the policy to reflect intention.

55 CIL

ACTIONS:

SS – to pull out CIL List

59 Objectives 1 & 3

AiRS have provided wording to be amended.

ACTIONS:

MM – to review the two objectives.

60 Objective 4

Include in VDS review (28 above)

64. Objective 10, 11 & 12

ACTIONS:

Objective 10

SD – to review & reword alongside Greenspace policy. Remove 4/5

**Include in list for Planning Consultant to review into a policy E2? (new policy)**

Objective 11

**Agree**

Objective 12

**Agree**

*At this point the meeting was adjourned to recommence in June*

**5. To consider draft recommendations on approach to handling development issues** – no consideration given other than requesting Steering group members to familiarise themselves with the issues/comments.

**6. To consider position with schedule of services agreement for external Consultant** – Sam was requested to ascertain from AiRS the number of hours remaining in paid contract.

**7. Identify & agree next steps**

**8. Date of next meetings** – 21/6/16 at 7pm