

WEST CHILTINGTON PARISH COUNCIL
Neighbourhood Plan Steering Group
#11 Meeting
at 5.00 pm on Thursday 19th January 2017
Venue: Parish Council Reading Room

Present: Councillors R Gustar and M Monks; Parish Clerk, Anna Chambers; Maureen Chaffe and Judy Fryer.

1. **Appoint Chairman for the meeting** - Marshall Monks was appointed
2. **Apologies for absence** - Apologies for absence received from Councillor S Davis, T Kensett and D Weaver.

3. **Declarations of interest** - no declarations of interest declared.

4. **Review of ENVIRONMENT & HERITAGE**

Local Green Spaces - need to be agreed

Built Up Area Boundaries - complete

Settlement Separation Zone - complete

Bio-diversity Corridors - more work needed, streams need mapping - RG

Flooding/Surface Water - completed

Protection of Trees & Hedgerows - completed

Renewal Energy - completed

Non-designated Heritage Assets -

- **Wells Cottages** - need to identify key areas and houses to include them in non-listed heritage assets
- **Fingerposts** - already have a report with locations
- **Telephone Kiosks** - in hand
- **Bus Shelters** - MM

Key Line Views (coming into and out of area) - significant views need to be plotted on map in order to protect.

Unlit Village Status - complete

Sunken Roads & Stream Lane - need to be plotted on map

5. Norman Kwan and James Overall from HDC spoke to the group about how HDC can help progress the NP.

HDC are now able to offer a more collaborative approach along with more general support.

Norman reiterated the need for NPs to be more robust due to constant challenging from developers.

He said that WCPC should get the draft plan to HDC by early March for their comments and for the plan to then be submitted to Regulation 14 at the end of the month.

HDC are working on some Best Practice Guidance Notes and Housing Site Assessments, this information should be available at the NP Conference in Billingshurst on 25th January.

He would like to see an update on the Housing Needs Survey and said that we need to plan up to 2031.

MC to send documents requested to NK.

6. **To consider use of the remaining consultancy hours available with AiRS**

Time did not allow discussion

7. **Identify & agree next steps**

Further information is required for MC to apply for the Assets of Community Value.

It was agreed that RG would gain the information for -

- The Five Bells
- The Queen's Head
- The Roundabout Hotel

MM for -

- West Chiltonton Village Hall
- The Sports Pavilion
- The Playing Fields
- The Reading Room

JD for -

- NISA Local, Haglands Lane
- Post Office Stores, Church Street
- The Church Hall

8. **Date of next meeting**

Thursday 2nd February 2017 at 5.00pm - Housing

Thursday 16th February 2017 at 5.00pm - Bio-diversity